

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 11

May 16, 2011

SUBJECT: BOOKING SEARCHES - REVISED

EFFECTIVE: IMMEDIATELY

**PURPOSE:** A recent audit conducted by Internal Audits and Inspections Division revealed a need to clarify the procedures for conducting a strip search or visual body cavity search of juvenile arrestees. This Order revises Department Manual Section 4/620.22 to clarify that the Section applies to both adult and juvenile arrestees.

**PROCEDURE:** Department Manual Section 4/620.22, *Booking Searches*, is amended to read as follows in the subsection, *Strip Search or Visual Body Cavity Search*:

**Strip Search or Visual Body Cavity Search.** Adult and juvenile arrestees in custody for an infraction, misdemeanor or felony offense shall **not** be given a strip or visual body cavity search unless:

- \* The offense involved a controlled substance; or,
- \* There is an articulable and reasonable suspicion that the arrestee is concealing contraband or a weapon regardless of the offense.

**The remainder of this section remains unchanged.**

**AMENDMENT:** This Order amends Section 4/620.22 of the Department Manual.

**MONITORING RESPONSIBILITY:** All commanding officers shall have monitoring responsibility for this directive.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Internal Audits and Inspections Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK  
Chief of Police

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